



Montmorency Primary School

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PARENT PAYMENTS POLICY

PARENT PAYMENT ARRANGEMENTS 2024 – Year Foundation

Dear parents and guardians,

At the forefront of all we do at MPS is the desire to provide our students with the best education we can possibly offer. As you are aware, many of our learning programs and resources are not financially supported by the Department of Education. The financial support we receive from families through the voluntary contribution program ensures that our school can offer the best education and support for our students.

In 2023 your financial support has directly contributed to the following:

- Purchase of Little Learners Literacy Program
- Decodable Readers
- Relocation works for new build
- Class sets of novels
- New goal posts
- Dedicated staff member for First -Aid Management
- Replacement of Basketball backboards
- Replace/Install 3 x Split Systems in classrooms
- Production including whole school term classes
- Library upgrade (in addition to donations)
- Additional Furniture for classrooms and Japanese room
- Ground works and Maintenance
- Staffing and resources for the SAKG program

The leadership team and staff have recently undertaken a comprehensive review of the Parent Payment Arrangements and the 2024 booklists and carefully evaluated all resources to ensure that as a school, we are providing excellent, yet cost efficient, education programs. We are also very aware of the cost-of-living pressures that families are facing in today's financial climate. Our analysis has resulted in a reduction of some items, a change in a number of programs and in many cases, a better alternative has been sourced.

In addition to this, we have reduced the number of paid subscriptions that students have access to for 2024. Although these subscriptions, including Mathletics, Reading Eggs and SeeSaw, have been very beneficial in the past (and throughout Remote Learning), these are now not as aligned with our current curriculum direction, as they once were. We have also been able to find other cost-effective ways of operating; for example, the wider use of Google Classrooms will replace SeeSaw. This has a saving of around \$5,000 as annual subscriptions to these platforms has heavily increased following on from Remote Learning.

In 2024, our Parent Curriculum Contribution per child is \$320 and \$300 for siblings, which is a significant decrease from 2023.

The table below shows the amounts that have been charged at MPS for curriculum contributions from 2019 to 2024. As can be seen by this information, next year's curriculum contributions amounts are the lowest they have been since 2019.

Fee Code	2024	2023	2022	2021	2020	2019
Curric Contributions	\$320.00	\$360.00	\$360.00	\$340.00	\$340.00	\$320.00
Curric Cont Siblings	\$300.00	\$340.00	\$340.00	\$310.00	\$310.00	\$290.00

Booklists

Within this document is our booklist. It includes a detailed list for each grade. In a nutshell, these funds are used to purchase student supplies. Some changes in our programming have allowed us to save in some areas and supplement others.

The table below shows the amounts that have been charged at MPS for booklists from 2022 through to next year. As you can see, most of our year levels now have a decreased amount when comparing 2023 to 2024. As well as this, most year levels will be paying less as their child moves up the school.

Year Level	2024	2023	2022
Foundation	\$113.50	\$93.10	\$142.83
Year 1	\$93.96	\$108.70	\$109.42
Year 2	\$103.43	\$91.86	\$80.53
Year 3	\$75.94	\$85.70	\$76.13
Year 4	\$63.32	\$85.70	\$76.13
Year 5	\$50.72	\$56.92	\$82.85
Year 6	\$50.72	\$68.25	\$89.40

Our usual provider (Maxim) has changed hands after a tumultuous end to 2022. While we have chosen to stay with Maxim, we have requested that **all student book packs be delivered to the school** during the holidays. This will hopefully relieve families of some of the stress around waiting for packs to arrive, not being home, late/missing orders etc. Books/stationery will be ready in classrooms at the start of Term 1. Please follow the online ordering process by **Friday 8th December**.

Please find below Montmorency Primary School's voluntary financial contributions schedule for 2024, which includes an overview of what your contributions will go towards.

Department of Education guidelines now mandate that schools are UNABLE to provide parents with a statement of fees.

We have provided this schedule below to give parents and caregivers an indication of the contributions you can make for your child/ren to help us deliver the best possible outcomes for our students in 2024. For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,



Janene Worsam
School Principal



Nicole Macdonald
School Council President

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<p><i>Year Foundation classroom consumables, materials & equipment</i></p> <ul style="list-style-type: none"> • Art • Science • Mathematics • Literacy – Little Learners Love Literacy • Physical Education / Sports equipment • ICT • Integrated Studies • LOTE • Music / Performing Arts • Stephanie Alexander Kitchen Garden Program (SAKG) 	\$280
<p><i>Online Subscriptions</i></p> <ul style="list-style-type: none"> • Essential Assessment Literacy • Essential Assessment Numeracy • Twinkl Education Resources 	\$20
<i>ICT Devices – provision of devices from the shared classroom sets</i>	\$20
Total Amount	\$320

Other Contributions - for non-curriculum items and activities	Amount
<i>School Sports Victoria membership</i>	\$
<i>Student wellbeing programs</i>	\$TBA
<p><i>Voluntary General Contribution</i> Funds contributing to general resources, including ICT, specialist programs. Money allocated to this fund will also be allocated to purchasing iPads and other digital technology equipment</p>	\$100
<p><i>Buildings and Grounds Contribution</i> Funds contributing to the upgrading and improvement of learning areas and play areas. Money allocated to this fund will play an important role in terms of our ability as a school, to go ahead with further playground upgrades in 2023</p>	\$100
Total Amount	\$

Extra-Curricular Items and Activities

Montmorency Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

Details of these activities will be sent out as a Term Planner

Extra-Curricular Items and Activities	Amount	Purchase (Please tick)
Optional Interschool Sports, cross country, and athletics	\$TBA	
Other optional incursions and excursions to be scheduled	\$TBA	
Total Extra-curricular Items and Activities		\$

Educational items for students to own – (Booklist)

Attached is a list of items that the school recommends you purchase from Maxim Office Group for your child.

Financial Support for Families

Montmorency Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- State Schools’ Relief provides financial support for eligible families to purchase clothing/uniforms at a reduced rate
- Camps, Sports, and Excursions Fund provides payments for eligible students to attend camps, sports, and excursions to eligible Health Care Card holders
- Individual payment plans
- Second-hand uniform - In order to support parents in meeting the costs of their children's education the school makes available second-hand uniforms at minimal cost through its uniform shop.

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Janene Worsam, Principal - Ph: 03 9434 5944 | Email: Janene.worsam@education.vic.gov.au

PLEASE NOTE: THESE FEES ARE NOT DUE UNTIL FEBRUARY 2024

Your details:		
Student’s name/s:	Year level 2024	Amount
Curriculum Contributions		\$
Other Contributions		\$
Extra-Curricular Items and Activities		TBA
Total		\$

STATIONERY / BOOKLIST 2024 – YEAR FOUNDATION

IMPORTANT PLEASE READ

(Educational items for students)

Dear Parents,

Many thanks for supporting Montmorency PS with the online portal. We have partnered with Maxim Office Group Pty Ltd to ensure a seamless school start for 2024. Packs will be delivered to the school for collection.

If you have any questions, please call Maxim on 1800 25 35 35.

Please note:

Orders must be placed by Friday 8th of Dember 2023 to ensure delivery is on time, ready for collection from the school.

Any orders after this date will incur a late order processing fee of \$15.

For collection date information, please contact the school office on 03 9434 5944.

To order your Bookpack:

1. Please follow this link: <http://www.maxim.booklists.com.au>
2. Your access code is: **MONTMOREPS**
**Please note this is capital sensitive. Please enter code as displayed in screen.*
3. Select the year level required for order
4. Please ensure that the students' name, your name and contact details are given and correct
5. Select 'Place order'
6. If purchasing more than one booklist, please select 'Add another booklist' and follow the same procedure from step 3
7. Select 'Proceed to payment options'
8. Your total payment amount required will display on screen
9. Select 'Pay Now'
10. Please choose your check-out option – Credit/ Direct Debit available. Ensure payment details are correctly entered
11. You will receive a payment receipt and an order confirmation to the email address you provided
12. Your child's pack/s will be delivered to the school for collection

STATIONERY / BOOKLIST 2024 – Year Foundation



Stock Code	Description	Qty	Price	Total
30840736	Glue Stick Bostik 21 gram 30800453	8	\$2.03	\$16.24
16-116538-20	Faber Castell Tri-Coloured Pencils Pack 20	2	\$8.47	\$16.94
GTM12	Giotto Turbo Maxi Marker Wallet 12	1	\$7.57	\$7.57
L12-116598	Faber Castell Junior Grip with Dots HB	8	\$0.56	\$4.48
7014	Reader Cover 297 x 210 x 20mm	1	\$2.50	\$2.50
MSB1064	Educ8 Scrapbook Mini 64 page 165 x 245mm 100gsm	1	\$1.00	\$1.00
SB1064	Educ8 Circus Scrapbook 64 Page 100gsm	2	\$1.12	\$2.24
L140897	Educ8 Jumbo Scrap Book 72 pg 335 x 245mm 70gsm	3	\$1.38	\$4.14
L157701	Artline 577 Whiteboard Markers Black EACH	4	\$2.97	\$11.88
ERM320	Eraser Radius Large EACH	6	\$0.28	\$1.68
LEB6550	Writer Premium Story Book 64pg Top 1/2 plain - Bottom 1/2 24mm solid ruled + margin	1	\$2.46	\$2.46
14606	Westcott Microban Kids Scissors 127mm 5 inch	1	\$1.65	\$1.65
81-50346	Sharpener Faber Castell WAVE 2 Hole with catch	1	\$1.18	\$1.18
CFEDP002	Display Book Clearfront Black A4 Refillable 20 Pocket	1	\$1.44	\$1.44
4240-65	Clipfolder A4 PVC Lime	1	\$3.30	\$3.30
QTMHOW8511	Whiteboard Magnetic 220 x 280m	1	\$15.95	\$15.95
EWPA4	Swap, Write & Wipe Pockets 25cm x 35cm	1	\$2.75	\$2.75
MPPA4	Pencil Case Plastic A4	1	\$2.40	\$2.40
LEB6561	Wonderwriter Exercise Book A4 64pg Ground/Grass/Sky 24mm Dotted Thirds	1	\$2.28	\$2.28
CBP	Calico Bags Purple	1	\$1.10	\$1.10
			SubTotal:	\$103.18
			GST:	10.32
			Total:	\$113.50

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g., textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child does not miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.